

Rev. Tom's Wedding Ceremony Planning Sheet

Date to complete this planning sheet and return to Rev. Tom_____

Couple's Names _____

By what names do you wish to be called during the ceremony? _____

Wedding Date/Time/Location: _____

RehearsalDate/Time/Location: _____

Reception colors/theme? _____

Pre-Ceremony

Are you doing a “First Look”? _____

Who will greet/direct your guests? _____ What time will this begin? _____

Will there be a printed program? _____ Who will distribute? _____

Any considerations for guests re: phone/camera usage? _____

Who will provide the ceremony microphone? _____

Will alcohol be served before the ceremony? _____

Procession Order – After the Officiant enters in silence, what is the order of the procession?

Entrance of Groom

With Best Man, groomsmen, mother, or parents? _____

Seating of Honored Guests

Will there be a seating of Honored Guests (parents/grandparents)?_____

Will there be special music as Honored Guests are seated? _____

Please list the order below

Groom's grandparents _____

Bride's grandparents: _____

Other honored family members:_____

Groom's parents: _____

Mother of bride escorted by family member: _____

Wedding Party

Will there be special music for the Wedding Party? _____

What is the order of the Procession? (Bridesmaids alone or with groomsmen?, MOH, Flowergirls/Ringbearers)

Please start with bridesmaid farthest away from bride, use back of page if necessary

[illegible]

Bride's Entrance

With father, mother, parents, other family member or alone? _____

Music selection (Title and singer, if applicable) _____

Welcome

Guests have traveled from where? _____

Parent/Family Tribute: Yes or No? _____

As part of Unity Ritual? _____

As separate words of gratitude or ritual? _____

Memorial Remembrance: Yes or No? ____ Before or during ceremony? _____

How? _____

Who is being remembered? _____

Unity Ritual Yes or No _____

(Candles, Sand, Hand-Binding, Wine Box, Tree planting, Other?)

Participants will be: ____ Couple ____ Parents ____ Children ____ Other

Thanksgiving/Invocation

Would you like Rev. Tom to offer a religious prayer, spiritual prayer or general statement of thanksgiving? Which? _____

Readings (Please list title of reading/s along with **name and email address** of reader/s)

1. Title: _____

Reader: _____ Email address: _____

2. Title: _____

Reader: _____ Email address: _____

Charge to the Couple/Words of Reflection by minister, family member, or friend

Yes or No ____ Who: _____

Question of Intent #__ or attach your own

Question of Support Yes or No _____

Vows #__ or attach your own

Blessing and Exchange of Rings

Who will present the rings? _____

#__ or attach your own

Special Music, Prayers, or Cultural Ritual

Please describe here: _____

Nuptial Blessing

Yes or No _____ #__ or attach your own

Pronouncement and Kiss

You may now kiss: "the/your bride," "your wife," "one another"

Announcement of couple for first time **at end of ceremony**

Yes or No _____

Announce as _____

Bells, butterflies, bubbles or other at end of ceremony

Yes or No _____

Please explain _____

*Rev. Tom will plan to greet you and your guests at the Cocktail Hour before
departing, unless other arrangements are requested.*